SIA Sri Lanka Association for Artificial Intelligence

CONFERENCE PAPER SUBMISSION PROCESS

(USING MICROSOFT CMT)

A Step-by-Step Guide

<u>www.slaai.lk</u>

CMT Registration Process

Navigate to a search engine in your web browser, type CMT or Microsoft CMT, then press Enter on your key board.

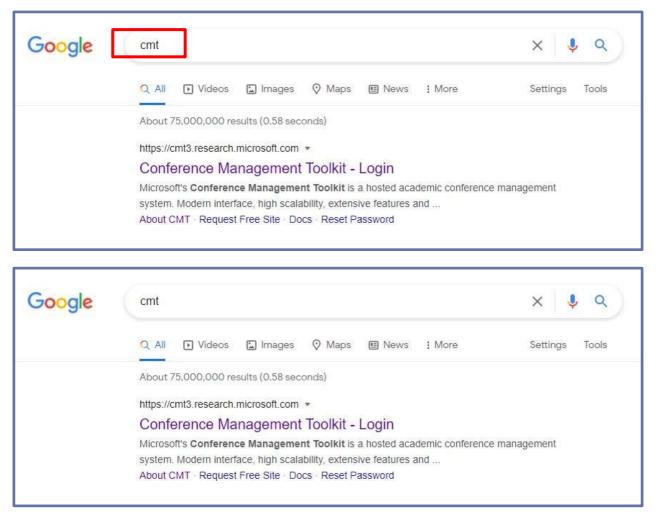


Figure 01.

• Navigate to site: <u>https://cmt3.research.microsoft.com/User/Login</u> Click "Register".

	About CMT	Docs
Microsoft CMT		
mai		
Enal		
assword		
Password		
Log In	1	
Porgol your passworld? New to CMT7 Register		
App Store Google Play		

Figure 02.

• Fill out Create New Account Page. Fields with an <*> asterisk are required. (Note: the Google Scholar ID, Semantic Scholar ID and DBPL IDs are not required, however Chairs may require some users to have one or more.)

Login R	egistration	Reset Password	
Create Ne	w Acc	count	
Login inform	nation		
	* Email	Email This email will be used to login into CMT	
* Pa	assword	Password	
* Confirm Pa	assword	Confirm Password	
Personal Inf	formatio	n	
* Firs	st Name	First Name	
Midd	lle Initial	Initial	
* Las	st Name	Last Name	
Ni	ckname	Nickname	
* Organizatio	n Name	Organization Name	
* Country	/Region	Select 🗸	

Figure 03.

xternal Profile Inf	ormation		
Google Scholar Id	Google Scholar Id		
Semantic Scholar Id	Semantic Scholar Id		
DBLP Id	DBLP Id		
erification			
New Audio	I agree to the Microsoft C	MT's Author's Statement, Terms Of Use and Privacy & Cookies	
	Register	No, thanks	

Figure 04.

Enter the captcha characters, check the Agree to Terms of Use checkbox and click **'Register.'**

--End of the CMT Registration -

Paper Submission

- If you have the conference link provided by the Chair in the Call for Papers, click on the link or copy it and paste it in a browser. If you do not have a link from a Chair or Call for Papers, you may search for the conference in CMT.
- Log into CMT and click on All Conferences to search for the Conference to which you will submit your paper.
- Once you find the Conference, click on the Conference Name link.

Conference List				
My Contexences (17) All Conferences			0	pe to filter
Name	Start Date	Location	External URL	Contact
Welcome to the CMT Site Request Submission System/	1/1/2035			Email Chairs
2024 8th SLAAI International Contenence on Addicat Intelligence (SLAAI-ICAI)	12/19/2024	Colombo, Sri Lanka	https://skaai.lk/icaa/2024	Email Chairs

Figure 05.

• Then you will see the Author Console page. Click on the "+ Create new submission" button.

Submessons.			Help Center -	Select Your Role : Author +	IC80021 - ViopWestewickrame •
uthor Console	-				
+ Osate new submission			1 - 2 of 2 📖 🔹 👘	s Show. 19	ett At Daar At Files
Paper ID Title		Track			
n.g. <3 (Mat.	click here		Files		Actions
	1000				

Figure 06.

• Then the relevant track needs to be selected before the 'Create New Submission' page appears.

Submissions			Help Center - Select Yo	aur Role ; Author - 108/2021 - Vice Vice awicknama -
uthor Console				
+ Croste new submission.	17		1+2 of 2 ++ + + + ++	Show: 10 III III AI CanAlithus
1. Doctoral Colloquium 2. Accounting, Finance an 3. Education and Learning 4. Entrepreneurship, Iroso		140	Piles.	Actions
Competenciente, International Dustriess & Strategy Marketing, International Dustriess & Strategy Cognitizational Bahaviour and Human Resource Management Coperational Management, Logistics and Scipity Chain Management Social Elisanchig, Impacts on Business and Society Sichoplagy, Business Analytics and Information Technology		ed Economics	Submission Mes: @.lamiatyon FataraCaman-Accoudancy2029s. kalesport.pdf	Subminision: If Edit Submission @Edit Confirm ¥ Oslote Submission Author Feedback: If View Reviews III Post Author Feedback
10 Tourism and Hospitalit 11 Multideciplinary Reese			Submission files: (2) Test Abstract. docs	Submission: 2 Edit Submission DEdit Conflicts X Osiate Submission
7 2. Accounting, Finance		and Economica	Revision Files: (2) Test Revision docs	Carson Roady: Edit Carson Ready Sutmittelan (2) Vew Carson Ready Summary
			Camera Ready Submission files: (2) Text - Camera Ready Submission dock	Author Feedback:

Figure 07.

- Then the 'Create New Submission' page will appear. Depending upon how it is set up by the Chair, this page will take on different looks. When all sections are enabled, the Create New Submission page will look like the image below.
- Required fields are marked with an <*> asterisk.

Submectants				Help Center-	Select Your Role : A	ushor -	ICB02021 -	Viraj Weerawickram	a -
Create New	Submission								
Track: 2. Accounting	Finance and Economics								
TITLE AND ADDITING	7								
24	Title Title								
" Abr	the cf.								
	STE HARDER MA								
AUTHORS Viscons all your selling									
Primary Contact	Email	First Name	Last Name	Org	punization		Court	try/Region	
	2017_viraj@kin.ac.lk	Muj.	Waarawickrama	Q10	iversity of Keteriya		SHLa	eka ili	2.4
Email	+ Add								
titler a rear to public the soft									

Figure 08.

nn		
You per united from 7 to 1 New Watermore Tar you is 12 NEW the energy data, developed howers,		
	Drop Res here op O Upload from Camputer	
Sutmit Cancel		

Figure 09.

- The Title field is for the title of the paper.
- The Abstract field is where you put the summary of your paper. Note, you are allowed to submit the Title and Abstract without uploading file(s) when creating a submission. You can edit the submission subsequently to upload file(s) before paper deadline.
- To add a co-author, enter the co-author's email address into the field and click add.

Create New Su	bmission					
Track: 2. Accounting. Finan	ce and Economics					
TITLE AND ABSTRACT						
101	* Title Impact of trade credit utilization and firm performance					
* Abstract	Innee control variables to the lated manufacturing compan- Basingly them were 41 later one-valuability of data, endy 31 the final analysis. Panel data Detwo software. According to influenced by Kada cridit ac	space of strength the model reso- model of the study. The sample of law in CSE dyring the period of 27 is an analysis of the sample and the leader manufacturing comparison ingresoliden was used to analyse to the vessile of the study, publish counts pepulation and phort-term do lead to the profilability, while time a profilability.	I this study is all the 03 to 2016 a to the were selected for to data using ity is postively data. Furthermore			
2ROHDA STORAGE STORAGE STORAGE STORAGE STORAGE ST STORAGE STORAGE S						
Primary Contact Email		First Name	Last Name	Organization	CountryRegion	
. 2017	viraj@kin.ac.la	Vlaj	Waerawicksame	University of Kalaniya	Sri Lanka	8.04
Email	+ Add					

Figure 10.

- You may change the Primary Contact to the co-author by clicking Primary Contact radio button in co-author's row.
- To upload file for your paper, drag and drop the file into the dotted region or click the "Upload from Computer" button. Please note the number of files you may upload, the size and the type of documents allowed.
- Uploaded file will not be saved unless the Submit button at the bottom of the form is clicked.

19.25		
tua nari getari bari lua k tua Manture fla nari u $\%$ 200. We coupl dan dana ad P betara		
	Chrop New here or (E) Upland from Computer	
Submit Cancel		

Figure 11.

• Then authors will see the uploaded document/s

To 1 the transmission of the set is 12.0% We assume that, we we get the set condition of the term of the participant μ (327 Kb, 644/2021, 3.14, 14 PM) \pmb{X}		
	Drap files here	
	El Upload from Computer	
Extend Exercise		
Submit		

Figure 12.

uthor (Console			
Cinate no	af aufzrikalier. *		1+1 of 1 as a 4 a as Show:	II III AF Daw Million
Paper ID	The	Tack		
g d	Etter .	stick here.	Film	Actions
a	Impact of tradic crudit utilization and firm performance These period	2 Accounting, Pleance and Economics	Submission files: (1) impact of hade coefficulitation and lim	Submission Eff Exit Extension E Exit Coefficts ¥ Daina Sateritation
.0			(g) impact of finite credit utilization and limp performance.pdf	Author Feedback:

Figure 13.

• CMT generates a confirmation email to all authors and co-authors, even co-authors without a CMT account.

Have a Great Conference!

Main Reference

https://cmt3.research.microsoft.com/SLAAIICAI2024